

Ministry of Defence
(Office of JS & CAO)

**PROMOTION TO THE GRADE OF PERSONAL ASSISTANT (PA)
OF AFHQ STENOGRAPHERS' SERVICE ON REGULAR BASIS
IN THE PANEL YEAR 2021 (SUPPLEMENTARY)**

Reference this office Note of even number dated 31 December 2021 vide which panels were issued.

2. Consequent to inclusion in the Select List for the Panel year 2021 (Supplementary), the under mentioned Stenographers Grade 'D' are promoted to the grade of Personal Assistant (PA), Group 'B' Non-Gazetted in Pay Level-7 (Rs. 44,900-1,42,400) on regular basis. On promotion to the grade of PA, all the officials are retained in their present offices against existing vacancies:

Sl. No.	ID No.	Name (Shri/Smt/Kum)	DOB	Present Office
1	A287746	AKILA	02-03-1986	GS BRANCH
2	A287577	LALIT KUMAR	18-09-1989	DGQA
3	A294706	DEEPAK KUMAR	23-03-1985	GS BRANCH


3. Promotions of the above official will be effective from the date of issue of this order or assumption of charge of higher grade, whichever is later.

4. The above officials will be on probation for a period of two years from the date they assume the appointment of PA as per para 10 of AFHQ Stenographers Service Rule-2004. Assessment Reports for the first year of probation in respect of the officials may be sent to CAO/APAR(P-2) Cell immediately on completion of first year and the report for second year immediately on completion of the second year. Administrative Sections of the concerned offices are requested to ensure timely submission of blank Assessment Report forms of the official to the user offices for completion.

5. The pay of the officials shall be fixed as per existing instructions on the subject matter.

6. As per DoP&T OM No. 36012/11/2016-Estt.(Res-I) {Pt-II} dated 15 Jun 2018, the promotion of the officials shall be subject to further orders which may be passed by the Hon'ble Supreme Court.

7. Relieving/Charge assumption report in respect of all the individuals must be sent to all concerned.


(Sanjay Nandy)
SAO/P-2 (A)
31 Dec 2021

GS Branch **DGQA** **CAO/A-7(A)** **CAO/A-3(B)**

Copy to:-

CAO/ APAR (P-2) Cell

PPS to JS & CAO

PS to Director (HR)

AFHQ Stenographer's Association

Notice Board

CAO/ EDP Cell: For uploading on CAO website.